

JOINT ZONING BOARD OF APPEALS FOR THE TOWN AND VILLAGE OF GREENWICH

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Guidelines for Completing an Application for an Interpretation

Overview

1. An applicant seeking an interpretation is an appeal to the Zoning Board of Appeals (ZBA) claiming that the decision of the Town or Village Code Enforcement Officer was incorrect.
2. The appeal may also be from a decision of the Code Enforcement Officer citing a violation of the zoning regulations.
3. An appeal may also be taken to the ZBA from a decision of the Code Enforcement Officer issuing an approval.

Application

- If requesting a reversal on an interpretative basis, the applicant must prove that the Code Enforcement Officer's decision was incorrect, according to a proper reading of the Town of Greenwich's Zoning Ordinance or that of the Village, whichever is applicable.
- The applicant must complete an Application for an Interpretation in its entirety. Attach additional pages and drawings, such as a site plan, as necessary to explain your reasoning. There is no fee for interpretation.

Interpretation

- The ZBA will follow precedent when making a decision. If there is no precedent to rely upon the ZBA will attempt to determine the original intent of the provision in question.

**JOINT ZONING BOARD FOR THE TOWN AND VILLAGE OF GREENWICH
APPLICATION FOR AN INTERPRETATION**

Application No. _____ (assigned by ZBA) Date _____

COMPLETE ALL OF THE FOLLOWING:

Appeal Concerns Property at the following address:

Tax Map ID / SBL # of Property: _____

TOWN OR VILLAGE (Circle one)

Zoning District: _____

The applicant's appeal concerns property (choose one):

_____ **Owned by the applicant or the applicant as agent for the owner.**

_____ **Which is adjacent to or nearby property owned by the applicant (indicate the Tax Map ID of such parcel:** _____

Zoning Officer / Code Enforcement Officer decision being appealed:

Relevant section(s) of Zoning Code(s): _____

Date of Zoning Enforcement Officer's Decision: _____

State the reason for your appeal:

Applicant name:

Mailing address:

Telephone number:

Applicant Signature _____

Title _____

Date _____

Section 190-81 of the Greenwich Town Code; Powers and duties. It states: "The ZBA shall have the following powers and duties under this chapter: A. Administrative appeals: to hear and decide appeals from and review any order, requirement, decision or determination made by an administrative official charged with the enforcement of this chapter."